



## APPLICATION FORM FOR THE USE OF PLAINE VERTE GYMNASIUM

*(Requests to be submitted by Applicant at least 15 working days before event)*

### Section I: Applicant's Particulars

Name of Organisation/Applicant: \_\_\_\_\_

Represented by: \_\_\_\_\_

Address: \_\_\_\_\_

Tel.No/Mobile: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Section II: Booking Details

Activity: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Number of Courts: \_\_\_\_\_

Number of participants: \_\_\_\_\_

### Section III: To be filled by Officer-in-Charge

Availability: Yes  No

Fees Payable: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Section IV: For Office Use Only

Recommendation of Director of Youth Affairs: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Not approved  Name and Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_