Applications are invited from suitably qualified candidates from outside the Service who wish to be employed as Technical Officer, on a contract basis, in the Ministry of Youth Empowerment, Sports and Recreation.

I QUALIFICATIONS

By selection from candidates who:

(i) possess a diploma in Civil Engineering from a recognized institution or an equivalent qualification acceptable to the Ministry;

(ii) are computer literate; and

(iii) have a minimum of 5 years’ post-qualification experience as Technical Officer.

Candidates should produce written evidence of knowledge/experience claimed.

II AGE LIMIT

Candidates should not have reached the age of 65 by the closing date for the submission of applications.

III DUTIES AND RESPONSIBILITIES

To be responsible to the Permanent Secretary for the following in relation to the infrastructural development projects of the Ministry and of its specialized agencies:

1. to assist the Engineer or the Architect in the supervision of building and civil engineering works/projects at all stages including the setting out of the works and in ensuring compliance with specifications and drawings;

2. to perform quality control on building materials and to supervise concreting operations;

3. to supervise the structural/non-structural aspects of construction work and to attend site meetings whenever required;
4. to carry out surveys and leveling in connection with building and civil engineering works including the survey of existing buildings and other infrastructure;

5. to prepare site visit/technical reports, as and when required by the Engineer (Civil) or Architect;

6. to prepare drawings and plans related to survey works including contour plans, longitudinal and cross sections;

7. to assist the Engineer (Civil) in taking off quantities, preparation of Bills of Quantities and the collection of information for the preparation of Scope of Works;

8. to carry out measurement of work on site;

9. to participate in meetings and committees, as and when required;

10. to use ICT in the performance of his duties; and

11. to perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected in relation to the Ministry and its specialized agencies.

IV REMUNERATION AND OTHER BENEFITS

- Remuneration would be commensurate with qualifications, experience and skills and is negotiable but would not be less than Rs 19,575.
- Travelling allowance, duty free privilege and loan facilities for purchase of motorcar, gratuity and other benefits as per PRB Report 2016.

V DURATION

One year (renewable).

VI MODE OF APPLICATION

Candidates should forward their application form duly filled in, together with copies of relevant documents to the following address:
The post applied for should be marked on the top left hand corner of the envelope.

VII CLOSING DATE OF APPLICATION

Applications should reach this office not later than 3.30 pm on Wednesday, 04 March 2020.

Late applications will not be considered.

Date: 13 February 2020

Ministry of Youth Empowerment, Sports and Recreation
7th & 8th Floors
Citadelle Mall
Corner Sir Virgil Naz and Louis Pasteur Streets
PORT LOUIS