MINISTRY OF YOUTH EMPOWERMENT, SPORTS AND RECREATION
POST OF ARCHITECT ON CONTRACT

Applications are invited from suitably qualified candidates from outside the Service who wish to be employed as Architect, on a contract basis, in the Ministry of Youth Empowerment, Sports and Recreation.

I QUALIFICATIONS

By selection from candidates who:

(i) are registered as Professional Architect under Section 19 of the Professional Architects’ Council Act;

(ii) have good knowledge of and experience in the design and supervision of building projects;

(iii) reckon experience in Computer Aided Design Software; and

(iv) have a minimum of 5 years’ post-registration experience as Architect.

Candidates should produce written evidence of knowledge/experience claimed.

II AGE LIMIT

Candidates should not have reached the age of 65 by the closing date for the submission of applications.

III DUTIES AND RESPONSIBILITIES

To be responsible to the Permanent Secretary for the following in relation to the infrastructural development projects of the Ministry and of its specialized agencies:-

1. to design and supervise building projects;

2. to arrange for surveys of sites of existing buildings;

3. to liaise with other members of the building implementation team for preparation of drawings and supervision of projects;

4. to assist in the monitoring of building projects and administration of building contract;

5. to participate in evaluation of tenders;
6. to attend meetings/committees in connection with the above duties;

7. to assist in the preparation of scope of works, bid specifications and documents;

8. to use ICT in the performance of his duties; and

9. to perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected in relation to the Ministry and its specialized agencies.

IV REMUNERATION AND OTHER BENEFITS

- Remuneration would be commensurate with qualifications, experience and skills and is negotiable but would not be less than Rs 29,400.

- Travelling allowance, duty free privilege and loan facilities for purchase of motorcar, gratuity and other benefits as per PRB Report 2016.

V DURATION

One year (renewable).

VI MODE OF APPLICATION

Candidates should forward their application form, duly filled in, together with copies of relevant documents to the following address:

Permanent Secretary
Ministry of Youth Empowerment, Sports and Recreation
(Human Resource Section)
7th Floor
Citadelle Mall
Corner Sir Virgil Naz and Louis Pasteur Streets
PORT LOUIS

The post applied for should be marked on the top left hand corner of the envelope.
VII  CLOSING DATE OF APPLICATION

Applications should reach this office not later than **3.30 pm on Wednesday, 04 March 2020.**

Late applications will not be considered.

Date: 13 February 2020

Ministry of Youth Empowerment, Sports and Recreation
7th & 8th Floors
Citadelle Mall
Corner Sir Virgil Naz and Louis Pasteur Streets
PORT LOUIS